

Demand Letter

Date.....

Dear Sir,

We, as per our Power of Attorney dated.....
do place an order for (Name of recruiting company in Thailand)
.....to select and recruit Thai worker(s) as follows:

Location of project

Nature of Project

No.of Vacancies	Trades	Salary per month
.....
.....

Qualifications

.....
.....
.....

The worker is to be recruited under the following terms and conditions of service:

1. Period of contract
2. Food facilities
3. Accommodation
4. Working hours
5. Passage facilities
6. Medical facilities
7. Overtime conditions
8. Annual leave
9. Insurance coverage

Yours faithfully,

.....

(.....)

Authorized Signature and seal of Company